

**2017 Liberty Mutual Safety Research Fellowship**  
Frequently Asked Questions

**PROGRAM GOALS**

1. To encourage research activity to expand the body of knowledge in the field of safety;
2. To lay the groundwork for graduate students and faculty members to pursue safety/health applied research projects of their choice;
3. To stimulate and enhance graduate students, faculty members and other researchers' understanding of safety research;
4. To familiarize graduate students, faculty members and other researchers with current research projects and up-to-date research models and applications;
5. To provide a forum for linking safety professionals, industry needs, and quality research programs.

**REQUIREMENTS**

- Fellows must be working towards a master's or doctoral degree or already possess a master's or doctoral degree. Students will receive priority.
- Preference will be given to applicants holding appointments or enrolled in a department with an ABET accredited safety program.
- Upon being offered the fellowship, fellows who are US citizen or permanent resident of the US must submit proof of status; please visit the [Department of Safety & Homeland Security](#) for details on acceptable forms of proof. Fellows who are foreign students in a US university must submit the certification of Curricular Practical Training (CPT) authorization.

**Note:** Members of the American Society of Safety Engineers will receive special consideration. The ASSE Foundation does not discriminate on the basis of sex, age, race, religion, national origin, or physical disability.

**AVAILABILITY**

Fellows will spend up to twelve weeks during the summer of 2017 at the Liberty Mutual Research Institute for Safety in Hopkinton, MA, at a mutually agreeable time (arranged between the fellow and the Director of the Liberty Mutual Research Institute for Safety after the awarding of the fellowship).

**Note:** Applicants are encouraged to contact Yulan Liang at Liberty Mutual Research Institute for Safety ([Yulan.liang@libertymutual.com](mailto:Yulan.liang@libertymutual.com)) to explore potential projects that would be aligned with Institute research scientists' goals and program interests.

**FELLOWSHIP GRANT**

- Fellows will receive a grant from the ASSE Foundation (\$1,250/week). Total grant will not exceed \$15,000 per fellow (for a twelve-week stay).
- Payments will be issued in three installments at \$5,000 each at the beginning of each four week period.
- Fellows will also receive reasonable access to current research projects, systems, equipment, researchers, and other resources as necessary upon execution of a Confidentiality Agreement with the Liberty Mutual Research Institute for Safety.

- For students, this can be considered a nontaxable event depending on their personal circumstances. Students should always consult with a tax advisor to be sure that the fellowship grant is nontaxable to them. For non-students, withholdings required by law will be deducted.

### **FINAL REPORT**

Within eight weeks of completing their fellowship at LMRIS, fellows are required to submit an 800-word article to ASSE's *Professional Safety Journal* summarizing the results of their research.

Upon receiving the article, fellows will be presented with a certificate of completion from LMRIS.

In addition, if fellows draw on their research at LMRIS for publication in peer-reviewed journals, the ASSE Foundation requests to be notified so that the ASSE community can continue learning about and benefiting from the research of Foundation Liberty Mutual Fellows.

### **COPYRIGHT/PROPERTY RIGHTS**

The ASSE Foundation will retain copyright or property rights on all works produced as a direct result of these fellowships.

### **CONFIDENTIALITY**

- The Fellows must acknowledge and agree that they may have access to proprietary, confidential information, books, materials, and audio-visual works of the Liberty Mutual Research Institute for Safety and of other third parties, including, but not limited to, information or intellectual property of third parties licensed to the Liberty Mutual Research Institute for Safety. The Fellows agree that all such information, books, materials, audio-visual works and intellectual property shall be held in the strictest confidence, that they shall not reveal the same to any third parties, nor shall they make or retain any copies thereof upon termination of the Agreement, except as specifically agreed by the parties hereto in writing.
- The Fellows acknowledge and agree that the foregoing obligations of confidentiality shall survive the termination or expiration of this Fellowship.

### **TERMINATION POLICY**

ASSE Foundation and the Liberty Mutual Research Institute for Safety each reserve the right to terminate or change the terms of its respective participation in the future if one party determines that the fellow's topics of interest detract in any way from the focus of the collaboration.

### **HOW TO APPLY**

- I. Application packet should include:
  - a. Current curriculum vitae including:
    - i. All schools of higher education you are attending or have attended;
    - ii. All jobs/teaching assignments for at least the past 5 years;
    - iii. A bibliography of your scholarly publications.
  - b. References – list names, addresses, and telephone numbers of at least three people familiar with your academic work. The ASSE Foundation Research Committee will collect information from each reference on those candidates who are given final consideration. In addition, please share with us how you learned about this Fellowship opportunity. In the event you are given final consideration, references will be contacted.

- c. Project Proposal: provide an abstract for the proposed project structured as follows:
  - i. Project Title: Safety/health research topic selected with brief statement of scope (for a guide to the facilities available for such research, you may visit [www.libertymutualgroup.com/researchinstitute](http://www.libertymutualgroup.com/researchinstitute)). In addition, we encourage prospective candidates to establish contact with Institute researchers who may serve as mentors. Visit the staff link pasted here: <http://www.libertymutual.com/research>
  - ii. Introduction/Literature Review/Rationale (what is known/what is unknown/how will this study fill the gap)
  - iii. Study Method
  - iv. Statistical Design & Analysis Plan

II. A Short Statement of Intent & Benefits – briefly comment on:

- a. The length of time you would commit;
- b. What you expect to accomplish during an awarded fellowship;
- c. What you hope to gain from the experience;
- d. How the experience would aid you in your teaching;
- e. How this experience would help you accomplish your future research goals.

The description of your intent should be prepared giving evidence to the reviewing committee that the time and money allocated will be well spent; e.g., indicate how your research project will be of value to the safety profession.

III. Selection Committee: Selection of the Fellows will be made by five members of the Research Sub-Committee and two Trustees from the ASSE Foundation Board of Trustees. The Selection Committee will favor applied safety and health research projects that have broad, mainstream appeal to the general membership of ASSE.

IV. Summary of Deadlines:

- a. Applications due: February 1, 2017.  

Submit to ASSE Foundation, attn. Tim Shaunnessey, 520 N. Northwest Highway, Park Ridge, IL 60068 or [tshaunnessey@asse.org](mailto:tshaunnessey@asse.org)
- b. Selection Notification: on or before April 1, 2017
- c. Project must be completed between July 1, 2017 and September 15, 2017
- d. Written reports due: 8 weeks after conclusion of research at the Liberty Mutual Research Institute for Safety